

Firewood Vendors Agreement

Thank you for your interest in providing firewood for the clients of our Home Energy Assistance Program. This program is funded by the Federal Government through the State of California's office Community Services & Development (CSD).

Scope of Work: As a vendor you will provide Great Northern Services (GNS) clients firewood assistance without discrimination of any kind and protect their privacy and confidentiality. You will provide the wood your business has available and make reasonable attempts to meet client requests.

Vendor Information

Name of Business: _____

License # _____

Contact /Owner/ Title: _____

Company Name: _____

Mailing Address: _____

Business Phone: _____ Email _____

Tax Id / SS # _____

Terms and Conditions

- There is no term in this application.
- The vendor agrees to carry liability insurance and possess all applicable licenses. The vendor agrees to provide documentation of their current license(s) and insurance to GNS.
- Vendor must certify that they, their owners, and their officers are not listed as disbarred, suspended or otherwise ineligible on the Federal Government's Excluded Parties List System (SAM.gov), and must notify GNS immediately if they become so listed.
- Vendors are still eligible to apply for GNS services and receive LIHEAP benefits for their own households, however they are prohibited from receiving payment

for firewood vouchers issued to themselves, their household members, and their immediate family.

- **GNS Clients are issued a wood voucher for one or two cords of firewood. GNS will pay \$375 per cord of wood delivered under this agreement.** This pricing will be reviewed on an annual basis or as market forces require.
- Clients who live more than a 60 mile round trip from major distribution centers will have supplemental delivery fees added to their voucher as a separate item. These fees are based on the Federal Mileage Reimbursement rate and the travel time required. They will be reviewed on an annual basis or as required.
- The entire voucher must be submitted for payment at once.
- Wood needs to be delivered completely split and measured for accuracy.
- The wood should be dry and ready to burn.
- The client must be informed of the type of wood you can provide, and you must deliver the type of wood you agree to bring.
- We advise our clients that most vendors do not do special cut sizing.

Compensation and Payment Schedule: Once you have made a delivery, please collect the GNS voucher from the client, complete and sign the voucher, and submit the voucher to GNS to receive payment. Vouchers can be submitted by mail or in person. Payments are made 60 days after receipt.

☐ Vendor can deliver to all areas of Siskiyou County

OR, Indicate the cities or areas of the county you can deliver to:

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> I-5 Corridor | <input type="checkbox"/> Scott Valley | <input type="checkbox"/> Dorris & Macdoel |
| <input type="checkbox"/> Seiad Valley | <input type="checkbox"/> Copco & Iron Gate | <input type="checkbox"/> Tulelake |
| <input type="checkbox"/> Happy Camp | <input type="checkbox"/> McCloud | |

Special Delivery Restrictions: _____

By signing this agreement you are stating that all the information provided is true and you are in agreement of the Terms and Conditions and the processing of Compensation Payment Schedule.

_____	_____	_____
Name	Signature	Date

Current Supplemental Delivery Fees

These fees are based off the premise that the base cord price includes delivery within a 30 mile radius (or 60 mile roundtrip). The geographic center of the firewood vendors is roughly in Yreka, the County seat. Since supplemental delivery fees must be calculated before the voucher is issued and a vendor is arranged, distances and time were based off travel from Yreka.

Area	Additional delivery fee per cord
Tulelake	\$135.00
Dorris	\$86.00
Tennant	\$66.00
Horse Creek	\$31.00
Happy Camp	\$102.00
Macdoel	\$66.00
McCloud	\$51.00
Shasta Forest	\$68.00
Dunsmuir	\$41.00
Mt Shasta	\$31.00
Weed	\$15.00
Callahan	\$42.00
Copco Lake	\$31.00
Ft Jones / Etna	\$20.00
Montague (Outlying)	Case by Case

Supplemental fees include a per mile fee and travel time at \$16/hour.

Supplemental fees are not adjustable after a voucher has been issued.

Example Voucher:

Contract Year: 2026	Expiration Date: 4/5/2026
File/Voucher #:WH26-946911	Date Issued:1/6/2026
Date Billed CSD: January 2026	
Firewood Voucher Value: 2 cords (\$750)	
Supplemental Delivery Fee: \$258	
Total voucher values: \$958	
Issued To: John Doe	
Service Address: 11111 First St	City: Tulelake
Prepared By: NSS	Phone: 530-123-4567