



GREAT NORTHERN
- services -

310 Boles Street
Weed, CA 96094
(530) 938-4115
Fax (530) 938-1040
www.gnservices.org

Request For Information

Wood heating source repair and replacement in Siskiyou County

1. Purpose

Great Northern Services (GNS) is currently in the preliminary stages of exploring wood supplier subcontractor options to enhance our Emergency Heating Source Repair and Preplacement program. As a responsible and federally funded organization, we are seeking information on experienced suppliers and vendors who can provide services in Siskiyou County. We encourage interested parties to provide us with information on their ability to provide these services and interest in working with our organization.

2. Organization Profile

GNS is a private non-profit organization which invigorates communities by initiating social change by improving economic conditions. GNS successfully runs the weatherization program for Low Income Home Energy Assistance Program (LIHEAP), Department of Energy (DOE) and Pacific Power contracts. The programs serve low-income households in Siskiyou County. The LIHEAP and DOE contracts are federally funded grants administered by the state through the California Department of Community Services and Development (CSD). All wood heating source projects are completed using federal funding.

3. Scope of Work and Program Requirements

This RFI concerns Wood Heat Sources serviced or installed under both our weatherization and energy crisis intervention programs. These are general repair and replacements to address issues of health and safety and our organization handles roughly 10 wood heat source projects a year. Clients are required to qualify by the standards of the Low-Income Home Energy Assistance Program, and projects must be first verified by certified staff members. While GNS can provide temporary means of heating, it is crucial that vendors prioritize crisis clients to the best of their ability.

For most projects we require an estimate to repair the heat source and to replace the heat source. Program rules require us to replace the heat source if repair costs are greater than 50% of what a replacement would cost.

All of our subcontractors have to have valid specialty licensing through the California State License Board.

All projects must follow the permitting rules of Housing and Community Development (for mobile manufacture homes) or local codes where applicable. Subcontractors are responsible for obtaining and completing the permitting process.

All subcontractors are required to:

- Maintain comprehensive general public liability insurance with GNS named as an additional insured
- Maintain active SAM registration with SAM.gov
- Retain records relevant to work provided under the subcontract for at least 3 years
- Comply with the requirements of the Drug-Free Workplace Act of 1990.

Weaving a stronger community, together....

Access to Capital • Portfolio Management • Economic Development • Energy Assistance • Home Weatherization
Community Food Projects • Community Services • HIV/AIDS Case Management • Community Development

CA Lic. # 629328



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For installations, we're looking for the most economical model that complies with EPA Phase II emission limits. There are some standard specifications for the materials used, please see Attachment B.

GNS generally pays 45-60 days from invoice.

All installed Wood Stoves or Fireplace Inserts mu

4. Questions and Information Requests

Please use Attachment A to answer the following questions.

Vendor Info: Please provide a brief overview of your company, including the services provided, your CSLB license number, and your average turnaround time for installations done in Siskiyou County.

Outline the technical expertise and capabilities of your organization related to the products/services mentioned in the RFI.

Detail your pricing structure for the services outlined in the RFI. Include any pricing for standard models, hourly fees, travel fees, payment terms, and any additional costs or fees associated with your offerings.

Is there any additional information or capabilities that you believe would be relevant to our evaluation of your organization's suitability for this project?

5. Timeline

RFI Release: Tuesday, July 5th, 2023

Time designated for vendors to ask questions for clarification: July 17th through 24th.

RFI Submissions: Please have any submissions to GNS by August 1st, 2023.

6. Instructions for Submissions

All responses, inquiries, questions, and requests for clarification related to this RFI are to be directed by email to:

Nichole Smith
nsmith@gnservices.org
503-938-4115 ext. 118